Aparna Ghosh
Assignment 3: Controlled Vocabularies
LIS 6711: Organization of Knowledge I
Dr. Jinfang Niu
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Item:

Glushko, Robert J. (2013). The discipline of Organizing. Informatics edition.ISBN-
10**:** 0262518503. ISBN-13: 978-0262518505 (E-book available at USF
library http://ezproxy.lib.usf.edu/login?url=http://www.jstor.org/stable/j.ctt5hhbzj (Links to an
external site.)Links to an external site.

FAST Subject Headings:

Information organization
Information resources management
Metadata

LCSH Subject Headings:

Information organization
Information resources management
Metadata

Process:

Based on the instructions in the assignment and in last week's lecture and powerpoint, I
identified the subject of the textbook (from the title, table of contents etc.). I decided that the
book was about organizing knowledge or information, that certain key phrases that could be
associated with the book are "resource description", "organizing systems", and "metadata." I
thought that "cataloging" could be a possibility, but then I noticed that this term is only used a
handful of times, according to the index.

I then did a FAST keyword search for "knowledge organization." The first authorized subject
heading that came up was "Information organization" and I agreed that this sounded correct for
the book. The "See also" section gave me "Information science" and "Information storage and
retrieval systems." I felt that the first of these could potentially apply to the book, but less so the
second. Clicking on "Information Science" led me to another possible subject heading "Library
science." I tried other keywords and found that "Metadata" as a subject heading may be accurate
for the book, but "Resource description & access" as the resulting subject heading is too narrow
a subject to be applied. In the end, I decided that both "Information science" and "Library
science" may be too broad for the book, especially after I checked the LOC site.

Using the FAST subject heading "Information Organization", I did a search in the Library of Congress Subject Authority Headings. This turned out to be a subject heading as well, though I did not find the other heading and sub-heading combinations to apply. I clicked the red "Authorized, Refs & Notes" box that was next to the main "Information organization" sub-heading and found narrower terms, but only Metadata seemed to be a possibility. As mentioned above, I ruled out some broader terms after checking them in the LOC Subject Heading Authority website.

I then did a check with the USF library record (https://usf-flvc.primo.exlibrisgroup.com/permalink/01FALSC_USF/1amem1q/alma99379611957806599), and found that a few more subjects were added: "Information resources management," and "LANGUAGE ARTS & DISCIPLINES / Library & Information Science / General." I am not sure I would consider the latter, but I think the first one may apply to the book. I made sure to check both FAST and LCSH for "Information resources management."

Finally, I checked the Library of Congress Catalog, and it looks like I got it right. Though I would have not come across "Information resources management" if I had not looked elsewhere (in this case, the USF library catalog) first.

A note I wish to add: It seems that this process of assigning subject headings is not linear, as we can often come across new possible subject headings, but then we need to go back and make sure they are authorized.